

Vendor Application 2018

Riverdale Kiwanis Medieval Faire

January 13th and 14th, 20st and 21st. 2018.

This is a two-weekend event. Info Contact 239-839-8036

2207 Santiago Ave Ft Myers FL 33905

P.O. BOX 50376, Fort Myers Florida 33905-50376

Name: _____

Company/DBA _____

Address _____

City _____ State _____ Phone _____

Describe Your Product(s) Products limited to single discipline or associated discipline with permission.

Have you vended at the Kiwanis/LeeCo Faire previous to this? _____ If so under what name? _____

Site fees are as follows: 12' X 12' space (that is size for 10' X 10' tent with stakes) \$200.00 total for both weekends. If your tent/pavilion is larger than that multiply the number of spaces it takes and pay for that number. Please contact Terry Short for sizes, its not just the foot print of the tent. Any questions contact Terry Short (239 839 8036). This is area approximately twelve feet on a side. Vendors are not pressed against each other so there is ample room for walk around. All vendor spaces are located around the lyst field. I try to not have more than three people within any discipline of art or craft but it is sometimes difficult to define overlaps, I will do my best to protect your individuality. Single discipline rule is in force for booths, but please be reasonable, I do not want problems with arguments any longer. If you wish to sell associated item to compliment you wares talk to me. Do not bring a department store variety.

The Rules for Vending at the Riverdale Kiwanis Medieval Faire.

1. All vendors must be in costume (garb) during faire operation hours. 9:30 AM to 6:00PM. Booth will be open for business at 9:30 AM; you may remain open till all patrons leave.
2. All Vendors Must attend both Weekends of event. Failure to do so will ban you permanently from participation in this event.
3. Vendors must make some attempt at decorating Pavilions, please do not show up with just white pop ups etc. I am not enforcing a strictly period pavilion rule, but I expect everyone to make an effort to be period appearance. If you need guidance call!!
4. NO generators or vehicles are permitted on Faire grounds during operating hours of the faire. (no discussion).
5. This rule is in effect since there is beer tent; if you want to go have beer that is fine, put it in a mug or such, do not have it in beer cup, do not take back to your vending booth and have people see you drinking there. Last year we received complaints that vendors

smelled like beer, and in some cases were intoxicated, this is not a beer bash, if you wish to have a cold beer during the day that is Ok, but use common sense. Use your head. Beer tent will close ½ hour before the close of the Faire each day. This is county rule.

6. **NO DOGS ON THE FAIRE GROUNDS OR IN CAMPING AREA!! IF YOU DO NOT HAVE A WORKING DOG PERMIT/LICENSE OR HELP DOG LICENSE THE COUNTY WILL TAKE YOUR DOG. THIS IS NOT MY DECISION AND I WILL NOT BE ENFORCING IT. THE COUNTY OFFICIALS WILL BE ENFORCING THE RULE. Failure to comply with the dog rules will result in your dog being taken to the pound.** There is camp site that permits dogs about four miles from the faire site. It is a commercial camping site; you have to pay to camp there. .
7. Vendors will be permitted on-site as of dawn Wednesday and must be off site completely at 6PM on Monday Jan 25st. THERE WILL BE NO LAYOVERS till Tuesday or Wednesday. It is suggested that you arrive Early Wednesday or Thursday before the first weekend, this makes setting up much easier. If you choose to break down your tent during the week, you will be responsible for setting up your tent in the same space the second weekend. Vendors are permitted to keep their tents and pavilions up during the week. Please remove or secure any items left in the tents during the week. We have heavy on-site security during the weekend but not on the five days between shows, security then is much less. You know where you are supposed to be and please don't crowd others around you.
8. There will be on site camping this year. It is primitive camping, that is only porta potties and very limited access to water. Plenty of room for RVs and you can run generator etc. There is a campground named "Lakes Park Resort" less than a mile from the faire grounds with water and power. It is also animal friendly camp. They have shower room and laundry as well.
9. All sales of Weapons must be wrapped in paper when given to customer. Wearing of weapons is permitted but they must be peace tied. No weapons sales to minors. THIS IS ABSOLUTE RULE, you break it you're out instantly.
10. NO sale of imported or manufactured items such as, swords, axes, etc, without express permission of the Chairman of the Faire, if you put them out I will ask you to remove them, second time you will be ejected. This is a Medieval Faire for persons who make their products not a renn faire for junk imported from the Asian markets. I am trying to provide a Market place for you to sell nice art or crafted work. Our Vendors have experienced good sales due to these rules. Please adhere to them. The imported stuff merely detracts from this atmosphere. Exceptions to this rule are per Chairman's decision, there are very few exceptions.
11. I have been lax in the enforcement of rules concerning what vendors are selling. I understood we were all adults but I have to add this rule: Vendors are limited to the discipline that they say they are vending. That is, if you sell clothing, you sell clothing, you DO NOT SELL swords, figurines, boots, purses or anything else. IF you are confused by this rule speak to me and I will explain it further. **THERE WILL BE NO DEPARTMENT STORE VENDORS OR GRAB BAG VENDORS WHO SELL EVERYTHING THEY CAN FIND.** If you want to sell swords and boots or swords and clothing rent more booth spaces, there will be NO mixed sales anymore. You sell what you list on this application and nothing else. Any discussion on this will be made before the faire, if you wish to sell more than one thing list it here and we will discuss it. We will come around first thing Saturday morning to check, anything that is not in your agreed sales list will be removed from sales area. Anyone having problem with this is free to pack up and leave with no refund of fees.

12. All vendors are responsible for their own sales taxes, selling in Lee County, Florida, you are supposed to collect 6% sales tax and give it to the Florida Dept. of Revenue. This is your responsibility.
13. Vendors not pre-approved (first time vendor, or vendor not invited personally by Faire staff) must send pictures of their product to the Faire Chairman for approval at time of application to vend. If there is any problem with your items I will call you. IF it cannot be resolved your check will be returned within five days of phone call. Passes, tickets etc will be given to you upon arrival at the Faire.
14. Each vending space includes two individual passes and one Vehicle pass. If you have two spaces you will receive four passes and two vehicle passes. If you need more than this the prices are as follows. Individual Pass \$5.00 per person, Vehicle Pass, \$10.00 per vehicle for both weekends. Please note and be ready to make this payment when you arrive. Passes will be in vendor pack when you arrive on site. Please use them! Persons or Vehicles without pass WILL NOT be permitted on site and vehicles will be towed.
15. Notification of your acceptance to vend is the clearing of your check at your bank. We do not send out acceptance letter, if you are not accepted you will receive your payment in return mail. Vendor package will be given out when you arrive on site.
16. The Entrance gate will be manned until 12 AM Friday night,
17. Vendors setting up have to be off site by 12 PM. We have very heavy security and NO ONE is permitted in the vendor area after closing. Saturday night all vendors have to be off site by P PM and are allowed back on site at dawn. There will be no set up after 9AM Saturday. Sunday night the gate will be open for those eating off site etc until 9 PM There is no one permitted in the vending area between 9 PM and 7 AM any day of the faire except Sunday night until 9PM for packing and leaving. You may leave your tent up the last Sunday night and pack and leave or pack and leave Monday morning, there will be security on site Thursday, Friday, Saturday and Sunday night. The vending area is patrolled and anyone found there during the prohibited hours will be dealing with the police.
18. All vehicles will be out of the vending area at 8:45 AM on Saturday and Sunday in preparation for the Faire opening. NO vehicles can be parked on the faire grounds; they must be in designated parking areas. There is a parking lot designated for vendor parking within a short distance of the vending area, where you may park trailers, cars, trucks etc during the Faire. Motor homes are permitted in the camping area parking lot only.
19. **All vendors must supply a 5 lb. charged and date tagged commercial use A B C fire extinguisher. Without the extinguisher, which will be checked by the local fire marshal, you will not be able to set up to vend. THERE ARE NO EXCEPTIONS! This is a Lee County Fire rule. Please abide by it.**

I have read and understand these rules and will abide by them. Signed _____